

Community Service Associates, Inc.
Minutes of February 24, 2009 Board Meeting

President Jinkins called the February meeting of the CSA Board of Directors to order at 3:00 p.m., in the CSA Conference Room.

1. Roll Call

Present:	Pat Jinkins	Don Carlson	Cary Corbitt
	Mike Hellman	Norman Harberger	Fred Wynn
	Bob Sowers	Blaine Lotz	Don Sigmon
	Kathy Carter	Audrey King	Steve Birdwell
	George Minot	Mark King	Nikki McNamee
Absent:	Bob Gossett	John McLauchlin	
Staff:	Cary Kelley	Tracey McNeill	
Guest:	Bob Hattersley		

2. Approval of the Meeting Minutes

Board members reviewed the January 27, 2009 meeting minutes. A motion was made by Mrs. King to approve the minutes as amended. Mr. Lotz seconded the motion and it was passed unanimously.

Board members reviewed the February 9, 2009 meeting minutes. A motion was made by Mr. Minot to approve the minutes as submitted. Mrs. King seconded the motion and it was passed unanimously.

3. Report of the Executive Vice President

- a. **Security Issues** – A copy of the Security Bridge Report was included in the Board package.
- b. **CSA Building Renovation Update** – Mr. Kelley has met with the ARB and asked for one of their members to be appointed to work on this project.
- c. **Paving Project Changes** – Mr. Kelley presented a revised 2009 paving project list. The new list takes into account the findings of the recent engineering study, and increases the number of paving projects. The additional work would increase the 2009 paving budget amount to \$593,526. Mr. Kelley noted that current bids for repaving projects are well below earlier levels, making this prudent to carry out any work that is likely to be needed fairly soon. Mr. Minot made a motion to authorize the increased budget for additional road paving in 2009. Mrs. Carter seconded and the motion passed unanimously.
- d. **Access for Tow Trucks** – Included in the Board package was a letter from a property owner who

was concerned that tow trucks are not allowed free access into the plantation when a property owner calls a tow company for service. During discussion it was noted that many tradesmen access Sea Pines for urgent repairs (e.g., plumbers, electricians and telephone repairmen); and all pay the gate fee or purchase an annual pass. This has not been a problem. Following discussion, Mr. Lotz made a motion to continue the present policy of charging for access. Mrs. King seconded and the motion passed unanimously.

4. **Finances**

The Board reviewed the January financial statement. The overall financial position remains favorable.

5. **Discussion Topics**

a. **Term Limit Policy** - Mr. Hellman discussed the possibility of changing the Board policy that requires that all Committee chairs be Board members to read “may be” Board members. The Board discussed the pros and cons briefly, and will take up the matter further at a future meeting.

6. **Standing Committees**

Copies of committee reports were included in the board packet.

a. **Maintenance Committee** – Mr. Hattersley joined the meeting to discuss the paving priority list. He also noted that the walkways had been replaced at Tower Beach.

b. **Finance Committee** - A copy of the Finance minutes were included in the board packet. Mr. Minot asked that any questions on the minutes be referred to him.

c. **Beautification Committee** – A copy of the Beautification Committee minutes was included in the board packet.

7. **Board Member Comments**

Mr. Birdwell asked about crosswalk striping , noting that some of the striping is worn and not as visible as it should be. Also, there is a lack of consistency in the striping patterns. Mr. Kelley acknowledged these problems. He said the issue will be addressed in the work being performed by Ed Pinckney on behalf of the Beautification Committee. Some board members commented favorably on the crosswalk design now used by the Town of Hilton Head. The town uses a brick-like design impressed into the asphalt

8. **Executive Session**

At 3:35 pm Mr. Minot made a motion to go into Executive Session to discuss dredging issues and legal matters. Mrs. McNamee seconded and the motion passed unanimously. The Executive Session came to an end at 5:40 pm. Mr. Harberger then made a motion to approve settlement terms that had been discussed for the Country Club litigation. Mr. Wynn seconded and the motion passed unanimously.

9. **Adjournment** - With no further business to discuss, the meeting adjourned at 5:45 p.m. The regular monthly meeting of the Board is scheduled for March 24, 2009, at 3:00 p.m. in the CSA Board

Conference Room.

Respectfully submitted,

Norman Harberger
Secretary