

July 28, 2009

Policy for Property Owners Requesting an Appearance Before the CSA Board of Directors

The following actions are required to make an appearance before the CSA Board of Directors;

1. Owners need to first contact the CSA Executive Vice President or his assistant at 671-1343 and indicate their desire to meet directly with the CSA Board of Directors. CSA staff will outline the process and arrange for the member to provide all appropriate background/support material for review by the CSA Executive Committee.
2. CSA staff will place the issue on the next CSA Executive Committee agenda for their review.

If approved, CSA staff will place it on the next CSA Board of Directors meeting agenda, and contact the Member informing them of the time, date and location of their scheduled appearance before the CSA Board of Directors.

If disapproved, CSA Staff will contact the member and inform them of the committee's decision and rationale.

3. Whenever possible, Member presentations will be scheduled at the beginning of the CSA Board of Directors meetings.
4. If any decision is made by the Board of Directors as a result of the presentation, CSA Staff will contact the Member as soon as possible and inform them of the CSA Board of Director's decision.